Dear ASU Student,

You will be taking an exam that utilizes the RPNow system. This system allows for you to take your exams at a convenient time as allowed by ASU, while proctoring your exam by recording the visual, audio, and desktop aspects of your exam and exam environment.

We hope you find the RPNow system both easy to use and convenient. Below are several items to consider:

Requirements:

o You will need a camera and microphone. For more detailed information, click the "RPNow Exam Taker Quick Guide" link below.

Guides and Walkthroughs:

• Review the <u>ASU RPNow Exam Taker Guide</u> (Support information, video walkthroughs, and more are provided).

Practice Exams:

 We encourage the use of any available Practice Exams provided by ASU so that you may familiarize yourself with the RPNow system, and to ensure your computer and camera/microphone are setup and working properly before entering your live exam. ASU will setup a Practice Exam in each course for you, so all students can take one before their live exam.

Notifications:

- You may be contacted regarding any activities flagged during the exams you take as follows:
 - ASU or your faculty member may contact you directly
 - They may request that RPNow contact you, in which case you'll receive an email from RPNow
- Be on the lookout after your exam for notifications. Final disposition of any violations will be determined by ASU/Instructors. Please contact them with any questions or concerns you may have.

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Thank You,