



# Live Proctoring Quick Start Guide

for Microsoft

**PSI Bridge** allows you to take your proctored exam anytime, anywhere.

With 24/7 support and a seamless test delivery integration, PSI Bridge was built by a team with decades of proctoring experience to ensure an optimal experience.

**Where people  
meet potential**

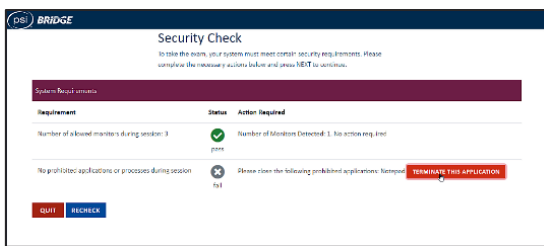
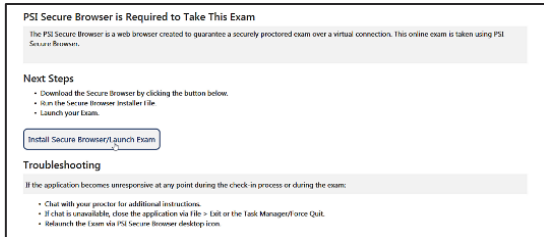
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# 1. Before Your Exam

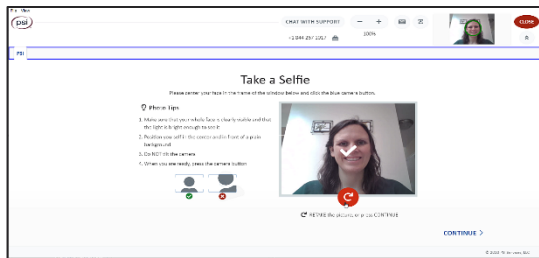
- Schedule your exam using the link provided by your organization
- Have your Photo ID ready (note: Military IDs and Credit Cards are not allowed)
- Make sure you comply with the exam rules provided by your organization
- Review video walk-through of the testing experience

# 2. Access the Exam



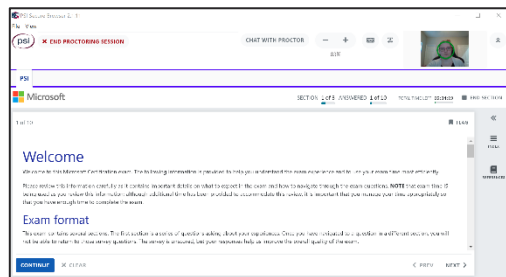
- Go to the launch link provided by your organization or as part of your scheduling confirmation email up to 15 minutes before your assigned appointment time
- Download or launch the proctoring software
- Depending on your exam settings, you may be prompted to enter a phone number. In the event you are disconnected, a support agent
- will call to assist in troubleshooting
- A bandwidth and microphone check will ensure you meet the technical requirements

# 3. Authenticate Your Identity



- You will be prompted to take a picture of your photo ID
- Scan your room and workspace – be sure to show your desk area, floor and walls around you
- Take a selfie to be compared with your photo ID

# 4. Take Your Exam



- A proctor will validate your authentication process
- Take your exam and submit your answers in the test driver
- End the proctoring portion by clicking the “End Proctoring Session” button
- Take the anonymous survey to improve future testing experiences

# 5. Get Support

Chat is available throughout the testing experience.

